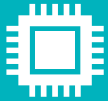# 2024

TERTIARY EDUCATION

RICHFIELD

ABOUT RICHFIELD

Richfield has been embedded in the South African educational landscape as an accredited private institution for 33 years and it continues to grow. Offering world-class qualifications online and on campus in Information Technology, Business and Public Management, we are firmly focused on helping students prepare for – and shape – the future. With over 140 000 alumni under our belt and the launch of 8 brand new premium campuses in vibrant, safe, and secure locations, Richfield is becoming the catalyst for affordable, quality private tertiary education with a difference.

It doesn't stop there, our flagship programme, the Richfield MBA is a first of its kind, combining technology with traditional business theory to give high-level theoretical engagement, intellectual independence, and the ability to resolve complex business problems in an innovative way. Our curriculums and results thereof are a testament to our investment in the best academic and management staff within the educational space to help you own your tomorrow and build a future you can be proud of.

WHY RICHFIELD

- Affordable tech-advanced institution
- Freedom to choose between distance and contact learning
- Zero-rated learning platform (Moodle)
- Free unlimited Wi-Fi across all campuses
- Inclusion of certification and badges from industry-leading organisations IBM, AWS, CISCO, Oracle, Salesforce, and CIMA
- Highly qualified lecturers who bring passion and skill to the classroom
- Get more than just a degree with Work Readiness Pods, Coding Bootcamps, Entrepreneurship Hub, and Maths & English classes

"Our curriculums and results thereof are a testament to our investment in the best academic and management staff within the educational space to help you own your tomorrow and build a future you can be proud of."

FACULTY OF INFORMATION TECHNOLOGY (IT)

Estimated to be worth billions globally, one of the most popular academic fields worldwide is Information Technology. If you have a strong interest in computer hardware and software, you may already be aware that earning a degree in Information Technology can lead to a satisfying and successful career. The majority of sectors rely on data and software programs thanks to the digital age, which puts students in the perfect position for a high-paying job after graduation or to start their own firm. With everything being impacted by computer science and IT, including scientific research, health development, transportation, banking, and communications, the employability rates have skyrocketed. Want to make the world better, faster and more connected? This is the faculty for you.

INFORMATION TECHNOLOGY CAREER SPECIALISATIONS

EMERGING TECHNOLOGIES

Students specialising in Emerging Technologies will cover concepts related to the application of emerging and disruptive technologies in the areas such as Cloud Computing, Big Data, Internet of Things, Machine Learning, Data Science, Robotics and Artificial Intelligence. This specialisation will enable students to take exciting career paths as data analysts, machine learning engineers, system developers, cloud developers, systems engineers, robotic systems engineers etc.

IT MANAGEMENT

IT Management equips students with the capacity to lead, govern and manage various IT teams' activities in any organisation. After completion, the student is involved in strategic planning of IT Systems, design and implementation of Information Systems, monitoring and auditing of IT Systems as well as risk management and application of tools, techniques and technologies of IT Project Management.

PROGRAMMING

Programming is the art and science of developing systems or applications as per users' requirements. Students will learn how to develop quality desktop, web and mobile applications using programming languages such as VB.Net, C++, C#, Java, HTML, CSS, JavaScript, PHP, Python etc. and database management software such as MySQL. Students apply the knowledge gained in their IT Projects where they build software products based on the requirements of any company of their choice.

NETWORK ENGINEERING

In the Network Engineering specialisation, students are exposed to the hardware and networking areas in the IT field. The student will learn how to set up and secure all types of networks, and also understand network troubleshooting. Furthermore, students are exposed to the architecture of a computer system including server operation and configuration.

BUSINESS ANALYSIS

The Business Analysis specialisation equips students with an understanding of the evolving needs of a business and the available technological solutions to improve its processes and systems. On completion of the programme, students will gain business, leadership and transformation skills. The specialisation will allow student to learn and understand the business analysis role and how organisations implement the business analysis process efficiently by saving business costs and time.

Click here

For detailed information on our IT curricula.

www.richfield.ac.za/undergraduate/faculty-of-information-technology/?section=contact-learning

UNDERGRADUATE QUALIFICATIONS

BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY (BSC IT)

(Contact & Distance Learning – Three Years)

(SAQA ID number 35954: NQF 7: 400 credits: three years) CHE-accredited qualification

Students will learn how to determine information needs by understanding user expectations and converting these to design elements in addressing how to automate business processes, ensuring safeguards with regard to Cyber Security, Cloud Computing, Internet of Things, Business Intelligence, Mobile Computing and Digital Applications Development.

Career opportunities

- Business Analyst
- Application Developer
- Information Security Analyst
- Systems Analyst and Designer
- Data Base Designer and Administrator
- Data Analyst
- Cyber Security Compliance Consultant
- Software Engineer

DIPLOMA IN INFORMATION TECHNOLOGY (DIT)

(Contact & Distance Learning – Three Years)

(SAQA ID number 88322: NQF 6: 370 credits: three years) CHE-accredited qualification

The purpose of the Diploma in Information Technology is to provide students with a wide spectrum of study covering the breadth of IT.

HIGHER CERTIFICATE IN INFORMATION TECHNOLOGY

(Contact & Distance Learning – Three Years)

(SAQA ID number 82926: NQF 5: 120 credits: one year) CHE-accredited qualification

This qualification provides students with a foundational knowledge base in the IT field and the ability to apply their knowledge and skills in systems development or the technical support field.

Career opportunities

- IT Technical Support
- Junior Web Developer
- Systems Developer

HIGHER CERTIFICATE IN COMPUTER FORENSICS

(Distance Learning Only – One Year)

(SAQA ID number 111617: NQF 5: 120 credits: one year) CHE-accredited qualification

This qualification provides students with the technical skills and reflective competencies to deal with the broad-based cybercrime related to optimising the competitive positions of an organisation. The focus of the programme is to improve the practice of information security with a special focus on computer forensics.

It also equips students to undertake more specialised learning in critical technical skills, integrate specific case situations and apply various computer forensic techniques in the investigation of cybercrime.

Career opportunities

- Computer Forensics Investigator
- Cybercrime Prevention Analyst

POSTGRADUATE QUALIFICATIONS

BACHELOR OF SCIENCE HONOURS IN INFORMATION TECHNOLOGY

(Distance Learning Only – One Year)

(SAQA ID number: 110089: 120 credits: one year) CHE-accredited qualification

Today's IT industry is never short of opportunities for digital-savvy experts within the field of IT.

Our BSc Honours in IT qualification enhances the mindset of BSc in IT graduates through a practical and theoretical curriculum that puts real-world applications into practice, equipping you with an extended IT knowledge on a managerial level, allowing you to be competent to deal with broad IT-related issues, thereby making you a considerable candidate for roles in software engineering, business analysis, application development and data analysis – to name a few.

Career opportunities

- Senior Software Engineer
- Senior Business Analysis
- Application Development Manager
- Senior Data Analysis

FACULTY OF BUSINESS AND MANAGEMENT SCIENCES (BMS)

This faculty is well regarded as a fantastic educational entry point for new business leaders, entrepreneurs, public sector enthusiasts and financial mavens alike. Whichever field of study you choose will equip you with critical business skills to prepare you for organisations of any size, whether it's a start-up or an international corporation. The many specialities allow you to contribute to a company's profitability as they have a strong IT focus that will help businesses to operate with efficiency and most importantly to automate and be digitally agile to compete within the digital economy. Through this progressive curriculum, many employers will view you as a valuable asset as you will learn about the future of business and how to take it further. Additionally, through the public management qualifications, you'll be geared up for a thriving career in the public sector, placing emphasis on occupational competencies for job opportunities in public administration, public management and policy making. Prepare to be led by some of the best educators in the field with the Business and Management Sciences faculty.

BUSINESS AND MANAGEMENT SCIENCES CAREER SPECIALISATIONS

ECONOMICS

Economics is the branch of social science concerned with the Production, consumption, and transfer of goods and services.

HUMAN RESOURCE MANAGEMENT

Human Resource Management is the study of people management practices and policies for the achievement of organisational outcomes and performance. HRM study emphasises on HR activities and functions that align with organisational objectives.

MARKETING MANAGEMENT

Marketing Management is the study of how companies use their organisational resources to attract, persuade and convert customers to become consumers and advocates of their products or services. Marketing Management is a science and art of understanding the disposition of consumer behaviour.

ACCOUNTING

Accounting is the process of recording financial transactions pertaining to a business. The accounting process includes summarizing, analysing, and reporting these transactions to oversight agencies, regulators, and tax collection entities.

PUBLIC MANAGEMENT

Public Management provides students with broad background knowledge and skills to secure appropriate employment opportunities in the public sector within public administration, public management and policy making.

SUPPLY CHAIN MANAGEMENT

Supply chain management is the managing of the entire production flow of a good or service from sourcing raw materials required, right up until the delivery of the final product/service to the consumer. Supply chain management has become an integral part of business and is essential to any company's success and customer satisfaction through various value-adding processes. Some of the core processes that a supply chain is involved with are procurement, logistics and operations management.

Click here

For detailed information on our BMS curricula.
www.richfield.ac.za/undergraduate/faculty-of-business-and-management-sciences

UNDERGRADUATE QUALIFICATIONS

BACHELOR OF COMMERCE (BCOM)

(Contact & Distance Learning – Three Years)

(SAQA ID number 84948: NQF 7: 365 credits: three years) CHE-accredited qualification

The qualification prepares students for the increasingly challenging and complex demands they are likely to be exposed to in the professional, business and commercial environments.

Successful graduates can excel in the commercial environment rest assured that they have the necessary foundational and theoretical knowledge, supported by strong problem-solving, critical thinking, decision-making, IT and strategic skills. A key programme objective is to provide students with perceptual and analytical skills necessary in decision making, policy evaluation and an understanding of the social, economic and regulatory business environment.

Career opportunities

- General Management
- Entrepreneurship
- Marketing Management
- Human Resource Management
- Financial Management

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

(Contact & Distance Learning – Three Years)

(SAQA ID number 88921: NQF 7: 360 credits: three years) CHE-accredited qualification

The Bachelor of Business Administration promotes the development of knowledge and skills that are required in all sub-sectors of business management, thus providing opportunities for students to move between the different sectors of the economy.

The programme produces knowledgeable, intellectually skilled individuals who can contribute to improved productivity and efficiency within organisations in the public and private sectors.

BACHELOR OF PUBLIC MANAGEMENT

(Distance Learning Only – One Year)

(SAQA ID number 94580: NQF 7: 360 credits: three years) CHE-accredited qualification

The main purpose of the Bachelor of Public Management is to provide students with broad background knowledge and skills to secure appropriate employment opportunities in the public sector and to engage in self-employment opportunities as consultants and entrepreneurs.

Career opportunities

- Local Government
- Public Finance
- Public Sector Economics
- Public Sector Human Resource Management

DIPLOMA IN BUSINESS ADMINISTRATION (DBA)

(Contact & Distance Learning – Three Years)

(SAQA ID number 88897: NQF 6: 370 credits: three years) CHE-accredited qualification

The Diploma in Business Administration is a vocational and industry-oriented qualification. The knowledge emphasises general principles, application and technology in the commercial field.

It also equips students to undertake other more specialised and intensive learning. The programme is intended to provide students with access to the labour market. It will provide students with the necessary skills to contribute to economic growth. Progression to higher levels of Business Administration and Management is possible.

Career opportunities

- Small Business Unit Managers
- Entrepreneurship
- Banking
- Financial Services
- Human Resource Coordinator
- Procurement Officer
- Supervisory positions

DIPLOMA IN LOCAL GOVERNMENT MANAGEMENT

(Distance Learning Only – One Year)

(SAQA ID number 99717: NQF 6: 370 credits: three years) CHE-accredited qualification

The Diploma in Local Government Management has been designed to meet the workplace needs particularly in the fields of, but not limited to, Local Government Management, Integrated Development Planning, Service Delivery, the Legislative and Policy Process, Local Government Finance, Performance Management and HRM. This qualification has been developed for the South African context of public management while drawing on themes from international qualifications.

The main purpose of the programme is to, inter alia:
- Create a new calibre of local government cadres who promote developmental local government; and
- Promote equity by providing affordable access to public management education to learners previously denied such opportunities.

HIGHER CERTIFICATE IN BUSINESS ADMINISTRATION (HCBA)

(Contact & Distance Learning – One Year)

(SAQA ID number. 82046/90864: NQF 5: 125 credits: one year) CHE-accredited qualification

The Higher Certificate in Business Administration is intended for students who want basic administration and managerial knowledge. It will expose students to the competencies, knowledge and skills needed to function more effectively in a variety of administrative and managerial roles through service organisations.

This qualification is primarily vocational and industry-oriented with Work Integrated Learning being a key component. The qualification provides students with the basic introductory knowledge, cognitive and conceptual tools to further their higher education studies in their chosen field of study. Students may also seek admission to degree or diploma programmes using this qualification as an entry requirement.

HIGHER CERTIFICATE IN OFFICE ADMINISTRATION (HCOA)

(Contact Learning Only – One Year)

(SAQA ID number 88901: NQF 5: 120 credits: one year) CHE-accredited qualification

The Higher Certificate in Office Administration aims to provide students with the knowledge and practical skills required to perform effectively as an office administrator. Office administration is the core and the engine room for effective management and operational support.

This qualification thus enables students to become skilled office administrators who can contribute and complement management activities. On successful completion of the programme, graduates will be able to pursue an administrative position at an entry-level in all sectors of industry. Students qualified in this field of study will be able to provide competent and effective management support in the form of administrative services.

HIGHER CERTIFICATE IN LOCAL GOVERNMENT MANAGEMENT

(HCLGM) (Distance Learning Only – One Year)

(SAQA ID number 94600: NQF 5: 120 credits: one year) CHE-accredited qualification

The Higher Certificate in Local Government Management is an entry level higher education qualification. The main purpose of the HCLGM is to provide students with broad background knowledge to be able to secure appropriate employment opportunities in local government supervisory or management positions and the public/governmental sector generally.

This qualification provides a formal entry point for persons already employed in local government who wish to obtain formal qualification after one year of study.

HIGHER CERTIFICATE IN RECOGNITION OF PRIOR

Learning Activities (RPLA) (Distance Learning Only – One Year)

(SAQA ID number 93928: NQF 5: 120 credits: one year) CHE-accredited qualification

The Higher Certificate in Recognition of Prior Learning Activities is a vocational qualification at NQF Level 5. The qualification is meant for individuals who already possess a qualification in higher education and preferably have experience in higher education practice. The purpose of this qualification is to develop practitioners who can demonstrate the ability to coordinate RPL activities.

The Higher Certificate in RPLA includes a Work Integrated Learning (WIL) component as a requirement for success. The WIL component of the syllabus will be a practical assessment of the learner's involvement in conducting RPL facilitation of the portfolio preparation and compilation. This qualification is one of the first to be developed in this field.

POSTGRADUATE QUALIFICATIONS

MASTER OF BUSINESS ADMINISTRATION (MBA)

(Distance Learning Only – One Year)

(SAQA ID number: 117681: 180 credits: two years) CHE-accredited qualification

Richfield's MBA is a transformative programme that is purposed to equip students with not only business and leadership knowledge but modern IT skills to enable students to keep pace with the current rapid technological advancements.

The programme was designed with an IT focus to provide students with holistic skills to meet the burgeoning demand of the talent that can function effectively and innovatively in the current context of t he Fourth Industrial Revolution.

This MBA degree also provides a high level of theoretical engagement, intellectual independence and the ability to resolve complex business problems in an innovative way. The programme embraces the 'use it now' principle, where students will be able to apply all their learnings immediately in their job and businesses.

POSTGRADUATE DIPLOMA IN MANAGEMENT

(Distance Learning Only – One Year)

(SAQA ID number: 105754: 135 credits: one-year) CHE-accredited qualification

The purpose of the Postgraduate Diploma in Management is to empower employed graduates, those aspiring for management positions, those seeking career progression in management, as well as unemployed graduates who would like to increase their employability by obtaining advanced general management knowledge. This programme will ensure that graduates understand management principles and practices and apply them to better manage teams and organisations or divisions of organisations.

Coming in 2024

SAICA[1] -AGA[2] NQF level 8 accredited qualification

Enables Richfield Bachelor of Commerce (BCom) students that took up additional AGA aligned modules with extra credits within the BCom to pursue the AGA postgraduate qualification upon completion of the BCom undergraduate qualification.

*AGA bridging course exists for non Richfield graduates and Richfield alumni that wish to enrol for this qualification in 2024.
1. South African Institute of Chartered Accountants (SAICA)
2. Associate General Accountant (AGA)

ALUMNI STORIES

Jade Tanya Bhima
Richfield Alumna
B.Sc. Information Technology, Software Development
Service Coordinator Intern at Thusa

What your experience at Richfield was like?
My experience at Richfield was great. The thing I appreciated the most about the experience is how dedicated the lecturers were to ensuring every student succeeds. Apart from being a lecturer, they are also active mentors in students' lives.

How being a Richfield graduate aided into breaking into the industry or helped you shape your career?
Richfield teaches you all the necessary steps to take when it comes to finding a job after graduating. A degree is only half of what's needed to get a job, you also need to know how to prepare for interviews, how to build an impeccable CV and how to market yourself in your field.

Share any cool thing about your career or job that will inspire current and prospective Richfield students?
One of the cool things about the company I work at is the cool events we have and dress-up competitions. Thus far we've had an easter egg hunt in the office and a Saint Patrick dress-up day.

Dylan Jamieson
Richfield Alumna
B.Sc. Information Technology, Software Development
Graduate Developer at Derivco

What your experience at Richfield was like?
The lecturers cared for and respected the students and spoke to us as equals. They were willing to go the extra mile whenever we needed assistance. The affordable pricing allowed me to stay focused on my studies and the location of the campus meant I did not have to worry about travelling all the time.

How being a Richfield graduate aided into breaking into the industry or helped you shape your career?
The content covered at Richfield very closely imitates that of the working world, with a syllabus that equips you with the perfect tools for your career. During my degree, I covered a myriad of different languages and built up, not only my coding knowledge but the ability to adapt to new environments.

Share any cool thing about your career or job that will inspire current and prospective Richfield students?
The learning opportunities at Derivco are endless. Derivco emphasizes the continuous education of its employees and even creates an entire team that you can rely on, consisting of people that will help you along the way. Along with many benefits like the canteen and gym, the entirety of the company ensures that you have all your needs met and that you are well cared for.

Caitlyn Pillay
Richfield Alumna
BSc. Information Technology, Systems development
Trainee Software Tester at BET Software

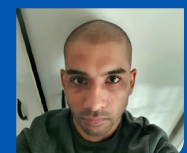**What your experience at Richfield was like?**
My experience at Richfield was truly a memorable and gratifying one. During the pandemic, we were offered an incredible amount of support and resources, we were able to maintain our focus on our studies and enforce disciplines of self-independence. In the midst of the pandemic and my achievements, I created some of our most cherished memories, which I will forever be grateful for.

How being a Richfield graduate aided into breaking into the industry or helped you shape your career?
I interned at Rewardsco in the software development department, where I was able to use the skills, I had developed at Richfield to accomplish tasks given to me. I was then referred to BET Software for their graduate programme in February 2022. I am grateful to Richfield for the knowledge they were able to impart, which helped me pave the way to starting my first job in the same year of my graduation.

Share any cool thing about your career or job that will inspire current and prospective Richfield students?
Recently, I took part in our company's version of "Shark Tank", which we called "BET Tank", where I and other trainees pitched and presented our innovative product designs to a panel of judges consisting of BET Software's leadership team. That was a cool experience.

Ashton Naidoo
Richfield Alumna
B.Sc. Information Technology, Software Development
Software Developer at Derivco

What your experience at Richfield was like?
Richfield was great. The lecturers are extremely knowledgeable and are always willing to help. The environment is upbeat and vibrant, and you're never short of anything.

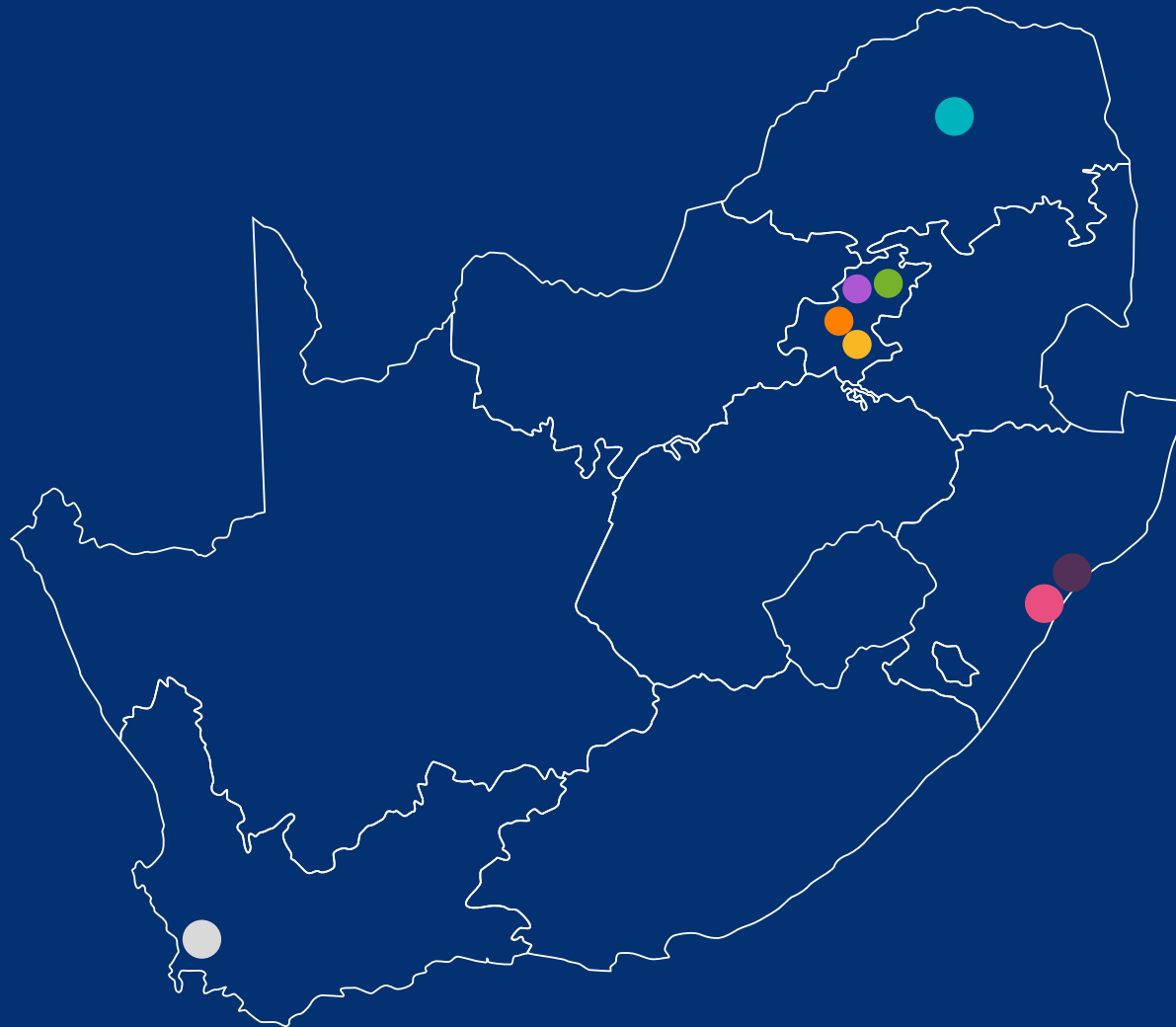**How being a Richfield graduate aided into breaking into the industry or helped you shape your career?**
Richfield provided me with the necessary tools and resources I needed to become a software developer. Their willingness to keep us online during the pandemic kept me on track and I secured an internship during my second year, then a full-time offer the following year.

Share any cool thing about your career or job that will inspire current and prospective Richfield students?
You get to write code and solve problems for a living. You get to build cool stuff using cutting-edge tech. At Derivco, we get free food. Free stuff is always nice. I get to work from home.

STUDY AT ANY OF OUR WORLD CLASS CAMPUSES NATION-WIDE

The Richfield campuses in Gauteng, Kwa-Zulu Natal, Western Cape, and Limpopo are nothing short of breathtaking, interactive, and spacious. Not only are the buildings architecturally smart, making it easy to move from one point to another, but the trendy and upmarket locations were also picked for an easier student life experience. Set in the hustle and bustle of the city, students can commute with ease from home to campus and grab a quick bite from the surrounding restaurants, cafes, and shopping centres. Each campus is equipped with world-class audio-visual auditoriums, libraries, chill zones, and state-of-the-art media centres. Wi-Fi is freely available on and outside of the campuses.

- BRYANSTON
- NEWTOWN JUNCTION
- PRETORIA
- CENTURION
- POLOKWANE
- CAPE TOWN
- UMHLANGA
- MUSGRAVE

BRYANSTON

POLOKWANE

NEWTOWN JUNCTION

CAPE TOWN

PRETORIA

UMHLANGA

CENTURION

MUSGRAVE

2024 APPLICATIONS NOW OPEN

Click here to apply today

Click here to RSVP for the next 2024 Open Day

CONTACT US

📞 **0861 321 321**

💬 **WhatsApp:**
0823 321 321

✉ **Email:**
info@richfield.ac.za

🌐 **richfield.ac.za**

Richfield Head Office:
Corporate Office, 2nd Floor, 19 Crewkerne Place Office Park Cnr Keynsham & Umhlanga Rocks Drive, Umhlanga, 4320